



## IMCC - PRIVACY NOTICE

### INTRODUCTION

This Privacy Notice explains how any personal information you provide to the IMCC is processed and used by us. It is designed to protect you by informing you of what personal information is collected, the methods used to collect it and what the IMCC will do with this information.

The IMCC is committed to complying with Data Protection Legislation. The Irish Motorhome and Caravanner's Club (IMCC), is the owner and operator of our website [www.imcc.ie](http://www.imcc.ie). This privacy policy sets out how the IMCC uses and protects any information that you give when you use this website.

The IMCC is committed to ensuring that your privacy is protected. Where we ask you to provide certain information by which you can be identified when using this website, then you can be assured that it will only be used in accordance with this privacy statement.

### IRISH CAMPING CAR CLUB CLG

The IMCC is a company limited by guarantee registered in the Republic of Ireland under the name of "Irish Camping Car Club CLG". Each person who is a club member is a member of the Irish Camping Car Club CLG.

### MEMBERSHIP AND WHAT WE COLLECT

When you sign up for membership we will notify you through our website or by text message of details concerning Rallies which are scheduled to take place. You will also be entitled as a member of the club to join our private "Camper Club Friends" Facebook page.

The IMCC may collect your personal data in a number of ways; for example, your name, contact and family details will be collected from membership application or renewal forms. Your membership number will be allocated on acceptance of membership.

We collect personal data in connection with specific activities such as; club membership, registering for our website members' area or through information given to Rally Marshals. We may collect the following information:

- Name, address and contact details including email addresses and telephone numbers.
- Number of Children over and under 10 years of age
- Membership numbers
- Vehicle registration number and model

If you believe that any information we are holding on you is incorrect or incomplete, please write to or email us as soon as possible, at [membershipsecretary@imcc.ie](mailto:membershipsecretary@imcc.ie). We will promptly correct any information found to be incorrect.

### WHAT WE DO WITH THE INFORMATION WE GATHER



We will use your personal data to distribute information booklets, make you aware through text messages of scheduled Rallies or other events we think you may find interesting and for internal record keeping.

However, you can unsubscribe from these circulations at any time by sending an email to [secretary@imcc.ie](mailto:secretary@imcc.ie) stating that you no longer wish to receive information documentation from the club.

### **SECURITY**

We are committed to ensuring that your information is secure. We take appropriate measures to safeguard personal information that is disclosed to us and keep it secure, accurate and up to date. We also use secure third party payment services when you make a payment via our website.

### **LINKS TO OTHER WEBSITES**

Our website may contain links to other websites of interest. However, once you have used these links to leave our site, you should note that we do not have any control over that other website. Therefore, we cannot be responsible for the protection and privacy of any information which you provide whilst visiting such sites and such sites are not governed by this privacy statement. You should exercise caution and look at the privacy statement applicable to the website in question.

### **CONTROLLING YOUR PERSONAL INFORMATION**

The IMCC will not pass your personal information to third parties unless we are required by law to do so.

### **RETENTION AND DELETION OF INFORMATION**

The IMCC complies with the highest standards when collecting and using personal information. We will retain personal data for no longer than is necessary to fulfil a legitimate need required by law.

Where a member resigns from the Club their personal information will be retained for a period of five years following which time it will be deleted. With regard to lapsed members their personal information will be retained for a period of five years following which time it will be deleted.

### **MAKING A COMPLAINT**

In the unlikely event that you are of the opinion your data has been misused or has not been kept secure, you should contact us at [vicechair@imcc.ie](mailto:vicechair@imcc.ie) and we will examine any concerns you may have.

### **CHANGES TO OUR PRIVACY NOTICE**

The IMCC may change this policy from time to time by updating this page. Please visit our website [www.imcc.ie](http://www.imcc.ie) to keep up to date with any changes as the current version of this policy will always be posted on our website. This policy is effective from 17<sup>th</sup> January 2021.